

**Hawthorn Home and School Association
Meeting Minutes – October 2 @ 7pm (school library)**

Opening:

Monthly meeting of Hawthorn Home and School Association was called to order by Lisa Sanderson.

Attendees: Lisa Sanderson (Chair), Ashley Wile, Sarah Campbell-Blythe (Vice Chair), Kiersten Green (Secretary), Angela Hershey, Andrew Bray (Treasurer), Melody Turner, Anne Gourlay (Principal), Candice Bambury (Vice-Principal)

Regrets: Sarah Metherall, Rachel Blair-Johns, Chris Reade, Erin Nauss, Jacinta MacKay and Emily Mercer

HSA Upcoming Meetings:

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| October 2 | January 8 | April 9 |
| November 6 | February 5 | May 7 |
| December 4 - virtual | March 5 - virtual | June 11 |

HSA Scheduled Events:

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| Oct 24 – Halloween Howl | May 15 – Event TBD |
| Dec 11/12 – Holiday Concert (Afternoon) | June 6 – Spring Fair Set up |
| Feb 20 - Bingo | June 7 – Spring Fair |

Review of Minutes:

Minutes from September 18th meeting were circulated via email on Oct 1st. During the meeting, the minutes were reviewed, and the motion to approve them was made by Ashley and seconded by Anne.

Principal Update:

- Currently the school population is 279 students with 11 classrooms.
- Anne has received positive feedback regarding the ice cream social. Families liked having it the night before school started and the ice cream cups were a hit.
- Breakfast program has started; however, we are always looking for volunteers to help prep or distribute.
- School continues to look for lunch monitors. There is budget to have 10 paid lunch monitors. If you know of anyone interested, please reach out to the office.

- School has engaged in several safety drills and will be hosting a bus evacuation drill in the coming days.
- Pink shirt day and orange shirt day took place.
- The school had their 1st assembly, which went well.
- Picture day took place on Oct 1 with retakes on November 6.
- There have been changes to the learning and resource complement.
- Grade 6's are prepping for provincial assessments.
- Upcoming activities in October are the Halloween Howl and Conference Day.

Budget Update/Financial Matters:

- HSA has just under \$4,000
- Still to come out are the buses for field trips
- Jacinta's barista request was sent out in a separate email on Oct 3

Teacher Requests:

- No requests currently

HSA Committee:

- Andrew Bray was put forward to be Treasure. The motion to approve was made by Ashley and seconded by Melody.
- Sarah Campbell-Blythe was put forward to be Vice Chair and Kiersten Green for the Secretary position. The motion to approve was made by Meldoy and seconded by Andrew.
- Welcome to our new committee members!

Action Items:

- Principal Gourlay will discuss idea of school dance (flash mob) with Mr. Foot and Mr. Campbell for the Halloween Howl.

New Business:

- Discussion around what fundraiser to do this fall. Options were Kenny's pizza kits, Big Box fundraising (card boxes) or holiday wreaths. A vote was placed with 5 votes for pizza kits, 2 for wreaths and 0 for cards.
- Lisa sent email to Sarah M. asking her to look into this fundraiser and provide details to distribution list.

Upcoming Fundraisers:

Clothing Order:

- Melody has been in contact with vendor and will have a range of sizes available at the Halloween Howl.
- Looking to launch school cash by October 18th and close orders by November 15
- Anne will look into if we can have an option for “gifts” on the school cash order
- The Grade 6 hoodies will also be purchased before the December break. Anne offered for the school to pay for half the cost and HSA to pay for the other half (approximately \$1,000 each). The motion was approved by Melody and seconded by Ashley.
- School has some toques, bracelets and totes that we can sell at the Halloween Howl.

Halloween Howl:

- Andrew has agreed to do the music.
- The dance will be free to enter however we will have a donations jar at the door.
- Melody will be updating the poster this week.
- We will look to purchased Clementines and will ask Brandy if she can make the faces to look like Jack O 'Lanterns.
- Emily and Brandy will assist with canteen however more volunteers are needed. Lisa sent out an email to distribution list asking if folks could volunteer.
- We will be using tickets for the canteen. Each ticket will be valued at \$1. Families will be able to purchased tickets in advance and they will be distributed through the classroom. Lisa will volunteer in distributing the tickets to classrooms once purchased (through teacher mail slots).
- All items will be valued at 1 ticket. This will allow Grade 6's to help with the canteen and reduces need for calculations and money.
- There will be a table for families to buy more tickets the night of, however we are urging families to pre-purchase their tickets.