

Hawthorn Home and School Association
Meeting Minutes– September 18 @ 7pm (school library)

Opening:

Monthly meeting of Hawthorn Home and School Association was called to order by Principal Anne Gourlay.

Attendees: Lisa Sanderson, Ashley Wile, Emily Mercer, Christine Reade, Jacinta MacKay, Anne Gourlay (Principal), Candice Bambury (Vice-Principal)

Regrets: Andrew Bray, Melody Turner, Brandy Burford, Rachel Blair-Johns

New Chair

Principal Anne Gourlay introduced the first discussion item regarding the election of a new chair. Lisa Sanderson was nominated and elected as the Chair for the Home and School for the 2024/25 term.

HSA Upcoming Meetings:

October 2	January 8	April 9
November 6	February 5	May 7
December 4 - virtual	March 5 - virtual	June 11

HSA Scheduled Events:

Oct 24 – Halloween Howl	May 15 – Event TBD
Dec 11/12 – Holiday Concert (Afternoon)	June 6 – Spring Fair Set up
Feb 20 - Bingo	June 7 – Spring Fair

Budget Update/Financial Matters:

- A cheque for \$2,000 was issued for the installation of a basketball net at the back of the school
- An approximate cheque of \$800 was issued to Power promotions for the totes, toques, etc.
- The net budget is approximately \$6,000
- Last year, HSA approved \$100 per teacher/specialist for classroom supplies.
- Six buses were approved for this year, with costs ranging between \$400-\$600 each. This motion was first made by Jacinta and seconded by Emily.
- Jacinta proposed that the HSA purchase a coffee maker and supplies to enable Grade 6 students to operate a barista service for staff twice a month. Students will take orders, prepare coffee, and deliver it to teachers. The coffee equipment

will also be available at HSA events, such as the Halloween Howl and Spring Fair. Jacinta will research costs and report back to the HSA while also seeking donations from Grade 6 families. Principal Gourlay will discuss this initiative with teachers.

New Business:

- Lisa will draft an email to the distribution list to confirm attendance at meetings and interest in receiving updates.
- Lisa will prepare a call for nominations for the positions of Vice Chair, Treasurer, Secretary, and Communications members.

Events:

- Melody has indicated, via email, that she will take over the clothing order. The plan is to run the order before the December break, aiming to distribute Grade 6 sweaters by then. Lisa will connect with Melody to confirm if samples can be provided at the Halloween Howl.
- A Book Fair will be held in December, organized by the librarian during Parent-Teacher conferences.
- Lisa will explore a wreath fundraiser.
- Lisa proposed a service auction to promote community involvement and foster connections among families, planned for Spring 2025.
- Halloween Howl:
 - o Emily and Brandy will assist with canteen.
 - o Andrew will provide a playlist.
 - o Emily will rent equipment and oversee setup.
 - o Emily will investigate the possibility of a smoke machine for the school entrance.
 - o Melody will send an email requesting parents to donate costumes.
 - o Lisa will purchase candy for the canteen.

Clubs:

- A request will also be made for a parent volunteer to oversee the Run Club, with a teacher volunteer also needed.
- Request to see if Joel will do the model building club again
- Emily has volunteered to do an art club every 3rd Friday with Jacinta and Christine assisting.
- Rainbow club will also be starting up at lunch