

# Hawthorn Elementary School Advisory Committee Meeting

*Date: December 6th , 2021 at 6:00pm*

	<i>Content</i>	<i>Action</i>
Call To Order	Attendance: Ms. Alexis Carter-Malloch, Ms. Gourlay, Principal, Ms. Gillespie, Ms. Urquhart, Mr. Campbell, Ms. Moody and Ms. Coffin-Were	Mr. Jodrey not able to attend
Review of Minutes	Will be reviewed and approved next meeting	minutes reviewed and approved
Old Business	reviewed agenda	
Chair	Alexis Carter-Malloch	
New Business: 1.	<p>Proposals from teachers have been approved.</p> <p>Student Success Plan: the document will be updated and will focus on specific subjects. The update is to make the document more of a living document. Developing goals to become broader in scope and reflecting progress of the students throughout the year.</p> <p>There is sharing with the supervisors as to where we are at and what goals we will move on to. The goals are for Literature and Math and also Well Being.</p> <p>Communicating student learning, this information is on our website for families to see and that they can communicate with us about.</p> <p>Action plans for an inclusive and diverse education method are needed.</p> <p>A document from September on Diversity and Inclusion had some key points.</p> <ul style="list-style-type: none"> <li>● One point being that every student sees themselves in the learning experience.</li> <li>● That holidays are all inclusive to all</li> <li>● Look at the inclusive education policy, there seems to be a divide between staff e.g.. teachers and support staff, as to the PD that is offered</li> <li>● We need to find a way to contribute to inclusiveness within the community. This will always be a learning process.</li> </ul>	<p>All in agreement.</p> <p>Alexis commented that it was nice to see the shift towards a document that has more flexibility.</p> <p>Emily found this informative and useful as it explains how the assessment process works in a split class.</p> <p>Cindy Coffin Were mentioned, there is a document that outlines this on the website.</p> <p>Ideally we want to get the community involved in this conversation.</p> <p>Mike Campbell mentioned that Bicentennial has created a Diversity Team to help address issues around this.</p> <p>Emily suggested a survey tool for the community to share ideas around inclusivity and diversity.</p> <p>Alexis mentioned a focus group where conversation could happen outside of school time.</p>
2.	Next meeting date is February 7th, 2022 @ 6:00pm	

Principal's Report	<ul style="list-style-type: none"> <li>● Report cards were sent out electronically and Parent/Teacher interviews done.</li> <li>● Mr. Foot set up intramurals for the 4-6 grades and they are going very well.</li> <li>● Ms. Copeman has started the Hackmatac for the 4-6's , and also held the in person Scholastic Book Fair which was a huge success.</li> <li>● Grade 6s are having a stop motion lunch time</li> <li>● The Winter Holiday Concert recording will be going on this week and we are asking for a food donation and Holiday cards to be brought in. These will be going to long term care homes that have been chosen from the area to support the seniors.</li> <li>● Ms. Gillespie and Ms. Coffin were have been spearheading an ongoing project where the grade 6's from Ms. Gillespie's class reads to seniors. This not only improves the students reading but also is a good relationship building exercise with the seniors and students.</li> </ul>	
Topics and concerns for our next meeting:	<p>The Student Success Plan will remain on the agenda. Proposals from staff are still ongoing and can be submitted before our next meeting.</p> <p>How can we foster a more inclusive environment within the school and community?</p>	
Adjourned	Meeting adjourned at 6:40pm	