

HSA November 2021 | AGENDA

Meeting December 6 | 7:00pm Meeting Location: Google Meet (Virtual)

Type of meeting	HSA Monthly Meeting	HSA Attendees:
School Representatives		
Facilitator	Melody Turner	
Note taker	Erin Miller	

AGENDA TOPICS

1. Action Items from November Meeting:
 - a. Generic Email Address
 - b. Follow-Up on Pumpkin Carving Contest
 - c. Winter Art Contest –Dec newsletter?
 - d. Pizza Lunches
 - e. School Gear/ Swag – highlighting website/ school gear availability
 - f. Update FB & Twitter handles: was in December newsletter at top
 - g. Holiday Treat Bags – Date on Dec 21? Need class lists
 - h. Note-taker for January Meeting
2. Little Library Request from Ms. Copeman
3. Seeds of Change in April – Rachel
4. Funding Requests:
 - a. Hayes – Button Maker: \$180
 - b. Coffin-Were – Winterfest: \$150
 - c. Walker - Beebots charging stations (2): \$237.00
5. Any New Items

November Action items	Person responsible	Deadline
January meeting Note-Taker TBD. Erin Miller to facilitate January meeting	Undecided	December HSA meeting
Generic Email Address – Erin M to provide details	Melody, Joseph, Erin M	Undecided
Gift Certificates for Pumpkin Carving Contest	Erin M	Prior to Nov 10 th
Winter Art Contest - Erin Nauss to create a PDF, provide details to Ms. Gourlay for the Hawthorn Newsletter	Erin N	Before November E.O.M
Winter Art Contest Prizes	HSA Committee	Before Nov E.O.M.
Pizza Lunches – information re: Healthy Hunger; Lunch Monitor Volunteers and Grade 6 volunteers	Erin N, Rachel	Undecided
School Gear/ Swag – reminder in December Newsletter & find out if it's possible to have featured items on website	Erin M	Before Nov E.O.M.

November Action items	Person responsible	Deadline
Use Newsletter and FB to promote Twitter handle	Ms. Gourlay	In Dec. Newsletter
Holiday Cookie Campaign – need to determine # of students per class, purchase supplies. Determine date and designate school contact for drop-off.	Melody, Erin N	December HSA meeting
