



# MEETING MINUTES

Monday, October 3, 2022 @ 7:00pm

Present: Anne Gourlay, Laura Dunn (virtual), Rachel Blair-Johns, Erin Nauss, Andrew Bray, Miles MacInnes, Emily Mercer, Bryony McStay, Melody Turner

- Welcome
- Last Meeting Minutes
- Continuing Requests:
  - o Teacher Requests
  - o Pizza Lunch
- New Business
  - o October 27<sup>th</sup> – Gym reserved for HSA event
  - o Movie Nights
  - o Halloween Dance
  - o Just Us

## Continuing Business

- Balance of HSA funds: \$3,866.14
- Teacher Requests:

Teacher	Request	Amount	Decision
Grade 3 Hayes	Classroom Supplies	\$130.00	Approved
Ms. Copeman	Baskets	\$75.00	Approved

- Question was posed re: funds for classroom supplies, if there are grants available
  - o Answer: Teachers can order from Book Bureau (quality can be inconsistent), most expenses will come from out-of-pocket
  - o Guideline for past requests has been ~\$200/ teacher
- Pizza Lunch Update: Bryony
  - o Healthy Hunger currently programmed until before the December Holiday Break
  - o Grade 6's set to deliver
  - o HSA will look into adding Subway as option for Wednesdays starting in November
  - o Erin will contact Subway
  - o Bryony to reset password for Healthy Hunger



## New Business

- October 27<sup>th</sup> – Gym has been reserved for HSA event
  - Anne Gourlay to confirm remainder of dates booked for HSA
  
- Movie Nights
  - Not feasible for October 27<sup>th</sup> date
  - Emily will look into fee for Public Screening of movies (may be free for non-profit)
  - Potential to charge \$2.00 per attendee to recoup some cost
  
- October School Dance: Halloween Howl!
  - Emily to procure/ provide music, lights, smoke-machine
  - Costume Donation Table set-up at door for anyone that may need a costume for the evening and to keep for Trick-or-Treating!
  - Anne Gourlay will confirm Gymnasium Fire code/ capacity, will check with Mr. Foot to lead dance
  - Time 6:30 – 7:45pm
    - 6:30pm Welcome/ Meet & Greet
    - 6:45pm Follow the Leader (Mr. Foot?)
    - 7:00pm Free Dance
    - 7:30pm Costume Parade
  - Dance open to current students only; must be accompanied by a chaperone of legal age
  - Donation for entry: Pay What You Can
  - Dance Committee to reconvene virtually on October 11<sup>th</sup> @ 7:00pm
  - Dance Committee Members:
    - Rachel– Front Door, Costume Table, Donations
    - Miles – Front Door, Costume Table, Donations
    - Emily – Music & Gear
    - Andrew – Treat Bags & Play List
    - Mel – Poster & Decorations
    - Erin – Newsletter
  - Looking for additional Parent volunteers for October 27<sup>th</sup>
  
- Just Us Coffee Fundraiser
  - Starts beginning of November; order form open for 2 weeks
  - Ideally HSA will receive order & distribute by December 5<sup>th</sup>
  - Rachel to share info & contact with Mel
  - Andrew to update Square website to take payment
  - Funds to be used for Field Trips