

**Hawthorn Elementary School Advisory Council
Draft Meeting Minutes
May 24, 2023**

Members	Present	Regrets
Parent (Chair)	Alexis Carter	
Parent		Bryony McStay
Parent	Emily Mercer	
Staff (Principal)	Anne Gourlay	
Staff (Vice Principal)	Laura Dunn	
Staff	Donna Gillespie	
Community Member	Mike Campbell	
Community Member	TBD	

- 1. Call to order**
- 2. Approval of Agenda**
- 3. Approval of Summary Minutes**
- 4. Students Success Planning Update**

The school continues to focus on Literacy, Math, and Well-being goals. P-2 continues to track literacy and grade 4-6 will focus on math fluency. These areas will continue to be a focus in the upcoming school year.

5. Principal's Report

- Equity Team PD
- School Ceilidh
- New Flag Pole
- Registrations for next year
- Johnathan Church-Art Specialist
- Staffing
- Running Club
- Strings Concert
- Grade 3 Assessments
- Transition meetings
- Math Circles
- Author Visits

Upcoming

- Spring Fair
- Field Trips
- Field Day/Pizza Lunch
- Learn to Camp workshops

6. Continued Business

- School Supplies: Teachers are working on the supply list and they should be complete next week. Ms.Gourlay will send the SAC members an estimate on cost for items to be purchased by the school.
- Technology wish list: most items consist of iPads for lower elementary classes and a few chromebooks in classes that don't have carts.

7. New Business

- We reviewed the SAC summary document provided by the EECD. Overview of annual SAC survey shared information on sac structure, membership, and opportunities to share and meet with other SAC members through professional learning opportunities.
- We discussed the current Provincial School Food and Nutrition Policy and provided feedback on the survey. We discussed the importance of providing food at school and pointed out the importance of having both financial and human resources to support the school program.
- When the year end report is completed, it will be shared with the SAC members for review.
- Something to consider during the upcoming school year; is there a way that the school can still have an impact on the community during the summer months and if so, can the SAC support it?
- Meeting dates/times next year will be determined by the SAC members at our initial meeting
- Consider different, new information paragraphs for monthly newsletters:
 - The SAC is a committee designed to share opinions to help guide and support spending decisions. Attendees do not need to prepare for meetings or give up much time. If you have any questions about the school and school community and would like to find out more at SAC, you can join in person or on Zoom.

8. Adjournment

Meeting adjourned at 4:25pm. We do not have any future meetings scheduled, but will be in touch via email for a few follow up items.