

**Hawthorn Elementary School Advisory Council
Draft Meeting Minutes
September 11, 2023**

Members	Present	Regrets
Parent (Co-Chair)	Alexis Carter	
Parent (Co-Chair)	Bryony McStay	
Parent	Emily Mercer	
Parent	Scott McGaw	
Parent	Sean Sullivan	
Staff	TBD	
Staff	TBD	
Staff	TBD	
Staff (Principal)	Anne Gourlay	
Staff (Vice Principal)	Laura Dunn	
Community Member	TBD	
Community Member	TBD	
Community Member	TBD	

- 1. Call to order**
- 2. Approval of Agenda**
- 3. Approval of Summary Minutes**
- 4. Students Success Planning Update**

Staff reviewed the student success survey results from Spring 2023 and focus groups and determined strategies to support our well-being SSP Goal. We will review Math and Literacy in the coming weeks.

5. Principal's Report

- 10 classes, 2 Pre Primary classes and 259 students
- 2 Professional learning Days with focus on Math/Literacy and Wellbeing
- Curriculum Night
- Family Survey
- First 3 days of school
- First Assembly

Upcoming

- Fire Drill

- Lockdown Drill
- Hold and Secure Drill
- Pink Shirt Day
- Terry Fox Walk
- Orange Shirt Day/Truth and Reconciliation
- P-2 Literacy Focus
- 4-6 Math fluency focus

6. Continued Business

7. New Business

- We reviewed the purpose of the SAC and welcomed new members
- Feedback on the success of the school purchasing some of the school supplies as shared by families.
- Emily offered to look into possible grants or groups who may donate orange and pink shirts to schools for Stand up against bullying Day and orange shirt day.
- The 2022-2023 year end report is on the school website and will be shared with members.
- Decided that upcoming meetings will be a combination of Monday evenings and Wednesday afternoons. Dates to be shared at the next meeting.

8. Adjournment

Meeting adjourned at 7:00pm. Suggested upcoming meeting dates:

- Tuesday, October 10th 6 pm
- Wednesday, November 15th 3:30pm
- Wednesday, January 17 3:30pm
- Monday February 12, 6pm virtual meeting only
- Wednesday, April 10 3:30 pm
- Monday, May 13 6pm