

**Hawthorn Elementary School Advisory Council
Meeting Minutes
November 15th, 2023**

| Members | Present | Regrets |
|-------------------------------|-----------------|----------------|
| Parent (CoChair) | Emily Mercer | |
| Parent (CoChair) | Bryony McStay | |
| Parent (Secretary) | Scott McGaw | |
| Parent | Alexis Carter | |
| Parent | | Sean Sullivan |
| Staff | Sheri Stulac | |
| Staff | Alison Campbell | |
| Staff | TBD | |
| Staff (Principal) | Anne Gourlay | |
| Staff (Vice Principal) | | Laura Dunn |
| Community Member | Donna Gillespie | |
| Community Member | TBD | |
| Community Member | TBD | |

1. Call to order

The meeting was called to order at 3:35 pm

2. Approval of Agenda

The agenda was reviewed and approved without modifications.

3. Approval of Summary Minutes

The minutes from the previous meeting were reviewed and approved.

4. Students Success Planning Update & Funding Request

A detailed discussion on literacy, math, and wellbeing goals.
Strategies for supporting goals and data driven approaches were discussed.
Focus on phonics in literacy and math fluency in mathematics.

5. Principal's Report

Updates on various school activities including workshops, assemblies, and drills.
Discussion on the recent lockdown drill and its management.
Briefing on new initiatives like the art specialist visit and drumming workshops.
Overview of ongoing school projects such as mural planning and community grants.

6. Continued Business

Discussion on mural projects and community involvement.
Consideration of funding and designing aspects for the mural.
Suggestions for engaging with artists and seeking proposals.

7. New Business

Discussion on potential health schools community grant applications.
Ideas for future projects and initiatives were shared.

8. Adjournment

The meeting was adjourned at around 4:30 pm.

9. Future Meetings

Wednesday, January 17 3:30pm
Monday February 12, 6pm virtual meeting only
Wednesday, April 10 3:30 pm
Monday, May 13 6pm

Notes:

There were additional discussions about the following:

- **Community Engagement:** Strategies for increasing parent and community involvement in school activities.
- **Technology Integration:** Considerations for incorporating technology into learning, including challenges and opportunities.
- **Budget Review:** Overview of the current budget status and discussions on allocation for future projects.
- **Staffing Updates:** Information about new staff members and changes in staff roles.
- **Student Achievement:** Discussions on student academic performance and initiatives to support student learning.